



## A G E N D A

### KITSAP COUNTY BOARD OF COMMISSIONERS July 9, 2007

**NOTE:** Items marked with an asterisk (\*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

**DRAFT # 3--SUBJECT TO CHANGE ~~ LAST UPDATE: 7/6/07 8:39 a.m.**

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**10:00 AM)** Meeting Called to Order with Pledge of Allegiance.

#### **PROCLAMATIONS/RESOLUTIONS/RECOGNITION:**

- #1** Appoint Chair of the Board of Commissioners for the remainder of 2007.  
**Staff Contact:** Nancy Grennan, 337-4403.
- #2** Employee of the Month for July (**Shannon Prigger**, Information Services).  
**Staff Contact:** Erin Neff, 337-4447.
- #3** **Resolution** ratifying the appointment of **Stephen Bauer** to serve as County Commissioner for District #1. **Staff Contact:** Nancy Grennan, 337-4403.
- #4** "Swearing-in Ceremony for Commissioner Stephen Bauer.

#### **PUBLIC HEARINGS:**

**\*\* Please note that start times are estimates and may be impacted by the amount of public input.**

- 10:00)** Public hearing to consider adopting a **Resolution** amending the 2007 Kitsap County Annual Budget and if approved, the resolution will increase expenditures overall in all funds in the amount of **\$3,444,524 in 2007**. These expenditures are either covered by cash balances or increased revenue.  
**Staff Contact:** Arley Bright, 337-4787.
- 10:05)** Public hearing to consider the following **Open Space Applications:**

- #1)** Current Use Assessment –Timber Open Space Application filed by **David and Jana Ambauen** on approximately 18.73 acres located on the East side of Big Valley Road and the South side of Midgard Lane zoned Rural Wooded in North Kitsap, Commissioner District #1. **Staff Contact:** Patty Charnas, 337-4697.
- #2)** Current Use Assessment –Timber Open Space Application filed by the **Bremerton Trap and Skeet Club** on approximately 18 acres located at 4956 State HWY #3 SW in the Bremerton Air Port area zoned Business Center in South Kitsap Commissioner District #2. **Staff Contact:** Patty Charnas, 337-4697.
- #3)** Current Use Assessment –Timber Open Space Application filed by **Kari Mims and Jonathan Crane** on approximately 18 acres located North of the Dewatto Road West and West of Bear Creek Road intersection on an easement road on the West side of Dewatto Road zoned Rural Wooded in Central Kitsap Commissioner District #3. **Staff Contact:** Patty Charnas, 337-4697.
- 10:10)** Public hearing to consider enacting an **Ordinance** regarding the Kitsap County Clerk’s Office **Courthouse Facilitator Program** and amending Kitsap County Code Chapter 4.132 increasing the user fee for facilitator services from \$20 to \$25. **Staff Contact:** Dave Peterson, County Clerk, 337-7001.
- 10:15)** Closed Record Appeal filed by **Paul Steenberg and Janet Wold** of the Hearing Examiner’s Decision to deny the February 13, 2007 appeal of the Department of Community Development’s Decision approving a 50% reduction of the 150-foot stream buffer on the [Patrick Kasnick](#), property on the south fork of Johnson Creek located west of and adjacent to Viking Way, approximately 200 feet north of Brite Star Lane in North Kitsap Commissioner District #1. **Staff Contact:** Dave Greetham, 337-4225.
- 10:20)** Continuation of the public hearing to consider an **Ordinance** creating development regulations for the application of community and large on-site sewage disposal systems in the rural areas of Kitsap County. **Staff Contact:** Jim Bolger, 337-7165.

**PUBLIC COMMENTS ON REMAINING AGENDA ITEMS ONLY:**

*(Please limit comments to 3 minutes or less. Written comments may also be submitted to the Board if 3 minutes is insufficient.)*

**CONSENT ITEMS AND OTHER BUSINESS:**

**Note:** Unless otherwise noted, all expenditures for the remaining agenda items have been included in the 2006 Biennial Budget.

A. Approve Consent Agenda.

1) **MISCELLANEOUS ITEMS:**

\* B. Approve Minutes of June 18, 2007.

\* C. Approve Warrant Nos.

\* D. Approve Payroll Warrant Nos.

\* E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by S. Gaffke, T. Gaffke, T. Weaver and J. Weaver; 2) Claim for Damages filed by P. Douglas; 3) Claim for Damages filed by G. Richardson; 4) Claim for Damages filed by M. Maier; and 5) Summons and Complaint for Declaratory Relief and Breach of Contract filed by Kitsap County Deputy Sheriff's Guild.

2) **DEPARTMENT OF ADMINISTRATIVE SERVICES:**

A. **Resolution** authorizing the move of the Facilities Maintenance Program from the Facilities, Parks & Recreation Department to the Department of Administrative Services and renaming the Parks & Recreation Department. **Staff Contact:** Ben Holland, 307-4504.

B. **Quit Claim Deed** transferring ownership of property located at 5451 Almira Drive to Kitsap Mental Health for construction of a new 16-bed residential and stabilization facility to server mentally ill patients. **Fiscal Impact:** \$15.00 paid via the General Admin & Operations Fund. **Staff Contact:** Ben Holland, 307-4504.

3) **DEPARTMENT OF PUBLIC WORKS:**

A **Resolution** accepting private roads (Harland Lane SE, SE Bear Tree Lane, SE Lilla-Lund Lane and Woodchuck Lane SE) into the County Road system for maintenance located in South Kitsap, Commissioner District #2. **Fiscal Impact:** N/A. **Staff Contact:** Molly Foster, 337-3686.

\* B. **Resolution** initiating County Road Project 2554 SW Old Clifton Road located in South Kitsap Commissioner District #2. **Fiscal Impact:** \$49,000 – County Road Fund. **Staff Contact:** Jon Brand, 337-4893.

\* C. **Contract amendment** with **Brown & Caldwell (KC-472-05C)** for the Kingston Wastewater Facilities Plan Update to be included in the Central Kitsap Wastewater Facilities Development Strategy Plan. **Fiscal Impact:** \$43,450 – Sewer Construction Fund. **Staff Contact:** Barbara Zaroff, 337-5777 x3663.

- D. [Contract](#) with the **Waste Management of WA (KC-228-07)** for the recycling container cost sharing agreement for solid waste collection and recycling services for commercial and residential customers in certain areas of Kitsap County. **Fiscal Impact:** \$781,900 Solid Waste Fund. **Staff Contact:** Gretchen Olsen, 337-4626.
- \* E. Interlocal agreement amendment with the **City of Bremerton (KC-105-97G)** for the State Route 3/304 Bremerton Ferry Terminal to the Vicinity of Gorst Highway Improvement Project adjusting the estimated budget for the upsizing of the existing storm system within Charleston Beach Road to accommodate the storm flows from the Navy Yard City Regional Stormwater Improvements Project. **Fiscal Impact:** \$13,840 Surface & Stormwater Mgmt CFP Charleston Beach Rd Conveyance. **Staff Contact:** David Tucker, 337-7292.
- \* F. Interlocal agreement amendment with the **City of Bremerton (KC-105-97H)** for the Bremerton Ferry Terminal to the vicinity of Gorst Highway Improvement Project adjusting the estimated budget for the replacement of sanitary facilities located along Charleston Beach Road. **Fiscal Impact:** \$164,143 Sewer Construction Fund. **Staff Contact:** David Tucker, 337-7292.

**4) DEPARTMENT OF CENTRAL COMMUNICATION:**

- \* A. [Interagency agreement amendment](#) with **WA State Patrol (KC-146-03A)** for providing direct telephone communications between WA State Patrol and CENCOM for two years. **Fiscal Impact:** \$800 –CENCOM Operations. **Staff Contact:** Ron McAfee, 307-5810.
- \* B. [Lease agreement](#) with **U.S. Navy ELMR (KC-207-07)** for lease of space on the CENCOM Gold Mountain Tower for a combined 5-year revenue of \$93,761 for the period of July 1, 2007 – June 30, 2012. **Fiscal Impact:** Related revenue of \$17,660 for 2007; \$93,761 5-year total. **Staff Contact:** Ron McAfee, 307-5810.

**5) DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- \* A. Final Plat approval for *Collings Plat* in Central Kitsap, Commissioner District #3. **Fiscal Impact:** N/A. **Staff Contacts:** Jim Barnard, 337-3636.

**6) DEPARTMENT OF EMERGENCY MANAGMENT:**

- \* A. [Interstate agreement](#) with **Oregon State Dept of Transportation (KC-224-07)** for LiDAR data collection. **Fiscal Impact:** \$67, 000 – Oregon State Dept of Transportation. **Staff Contact:** Phyllis Mann 307-5870.

7) **DEPARTMENT OF PERSONNEL & HUMAN SERVICES:**

- \* A. [Collective Bargaining agreement amendment](#), Memorandum of Understanding with **Local 1308, AFSCME Courthouse Employees (KC-040-07F)** correcting rate errors listed in the Memorandum of Understanding. **Fiscal Impact:** N/A. **Staff Contact:** Susan Smith, 337-4888.
- \* B. [Contract](#) with **Pathways to Employment (KC-250-07)** providing services to twenty-four (24) adults with developmental disabilities for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$227,837 is 100% Grant Funded by DSHS. **Staff Contact:** Kelly O'Neal 337-4624.
- \* C. Contract amendment with **Department of Social and Health Services (DSHS), Division of Alcohol and Substance Abuse (DASA) (KC-381-05F)** increasing the contract by \$30,000 for alcohol and other drug prevention and treatment services for the period of July 1, 2005 – August 31, 2007. **Fiscal Impact:** \$30,000 is 100% Grant Funded by Department of Social and Health Services, Division of Alcohol and Substance Abuse. **Staff Contact:** Betsy Bosh 337-4880. **(NOTE: At the request of staff, this item has been pulled).**
- D. [Contract](#) with the **WA State Department of Community, Trade and Economic Development (KC-287-07)** to provide job search assistance and other services to eligible welfare recipients in Clallam, Jefferson, and Kitsap Counties for the period of July 1, 2007 through September 30, 2008. **Fiscal Impact:** \$1,145,000 is 100% Grant Funded by CTED. **Staff Contact:** Bob Potter, 337-7185.
- \* E. [Resolution](#) creating a Building Inspector Position in the Department of Community Development. **Fiscal Impact:** 2007- \$33,420 depending on step hired in at, includes salary and associated benefit costs; 2008 - \$69,579 - \$84,747/year and 2009 - \$73,058 - \$88,985/year funded by Quadrant Homes. **Staff Contact:** Lynn Cole 337-7185x3536.
- \* F. [Contract](#) with **Washington State Office of Community, Trade and Economic Development (KC-255-07)** providing funds for communities to reduce the incidence of substance abuse and violence for youth and families for the period of July 1, 2007 – June 30, 2013. **Fiscal Impact:** \$112,408 is 100% Grant Funded by CTED. **Staff Contact:** Mary Ellen de la Pena 337-4878.
- \* G. [Contract](#) with **Olympic Consortium and Olympic Educational Service District #114 (KC-260-07)** providing services to eligible youth from low income families with serious barriers to employment in Kitsap, Clallam and Jefferson Counties for the period of July 1, 2007 – June 30, 2008. **Fiscal Impact:** \$653,492 is 100% funded by WIA. **Staff Contact:** Steve Frazier

Bob Potter, 337-4878.

- H. [Revenue contract](#) with **Department of Social and Health Services, Division of Developmental Disabilities (KC-230-07)** to administer the supported employment, day program, and birth to three funding for individuals with severe developmental disabilities living in Kitsap County for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$3,898,198 is 100% Grant funded by DSHS, Division Developmental Disabilities. **Staff Contact:** Kelly Oneal, 337-4624.
- \* I. [Contract](#) with **Kitsap County Parent Coalition for Developmental Disabilities (KC-243-07)** to provide educational and advocacy support to parents and family members of people with developmental disabilities in Kitsap County for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$60,800 is 100% Grant funded by DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly Oneal, 337-4624.
- \* J. [Contract](#) with **Peninsula Services (KC-251-07)** to provide services to fifty-three (53) adults with developmental disabilities for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$617,234 is 100% Grant funded by DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly Oneal, 337-4624.
- \* K. [Contract](#) with **Holly Ridge Center (KC-261-07)** to increase outreach and linkages to Medicaid covered services for Medicaid eligible and enrolled children and youth for improved access to health care for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$231,000 is 100% Grant by DSHS Division of Developmental Disabilities, Medical Assistance Administration and United Way. **Staff Contact:** Kelly Oneal, 337-4624.
- \* L. [Contract](#) with **Applied Technologies (KC-252-07)** to provide services for approximately seventy-two (72) adults with developmental disabilities for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$847,620 is 100% Grant Funded by DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly Oneal, 337-4624.
- \* M. [Contract amendment](#) with **Peninsula Services (KC-524-05D)** decreasing the contract by \$10,000 for services provided to individuals with developmental disabilities for the period of July 1, 2005 – June 30, 2007. **Fiscal Impact:** (\$10,000) is 100% Grant funded by DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly Oneal, 337-4624.
- \* N. [Contract amendment](#) with **Holly Ridge Center (KC-512-05D)** increasing the contract amount by \$17,000 for enhanced and increased capacity of the Adult Employment and Birth to Three Year Old Programs for the period of July 1, 2005 – June 30, 2007. **Fiscal Impact:** \$17,000 is 100% Grant

funded by DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly ONeal, 337-4624.

- \* O. [Contract](#) with **Easter Seals (KC-244-07)** to provide services to fifty-two (52) individuals with developmental disabilities for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$674,587 is 100% DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly ONeal, 337-4624.
- \* P. [Contract](#) with **Cares of Washington (KC-249-07)** to provide services to sixty-five (65) individuals with developmental disabilities for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$594,744 is 100% Grant funded by DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly ONeal, 337-4624.
- \* Q. [Contract](#) with **Communitas (KC-256-07)** to provide services to eleven (11) individuals with developmental disabilities for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$136,570 is 100% Grant funded by DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly ONeal, 337-4624.
- \* R. [Contract amendment](#) with **S’Klallam Tribal Recovery Program (KC-333-05 E)** increasing the contract amount by \$2,878 to expand outpatient treatment services for the period of June 30, 2007 – August 31, 2007. **Fiscal Impact:** \$2,878 is 100% Grant funded by DSHS, Division of Alcohol and Substance Abuse. **Staff Contact:** Betsy Bosch, 337-4880.
- \* S. [Contract amendment](#) with **Westsound Treatment Center (KC-334-05G)** increasing the contract amount by \$18,584 to provide outpatient treatment services and extending the contract end date to August 31, 2007. **Fiscal Impact:** \$18,584 is 100% Grant funded by DSHS, Division of Alcohol and Substance Abuse. **Staff Contact:** Betsy Bosch, 337-4880.
- \* T. Contract amendment with **WA State Department of Social and Health Services (DSHS) Division of Alcohol and Substance Abuse (KC-381-05E)** increasing the contract amount by \$354,014 and extending the contract end date to August 31, 2007. **Fiscal Impact:** \$354,014 is 100% Grant funded by DSHS, Division of Alcohol and Substance Abuse. **Staff Contact:** Betsy Bosch, 337-4880. **(NOTE: At the request of staff, this item has been pulled)**.
- \* U. [Contract](#) with **Helpline House (KC-246-07)** to provide services to fifteen (15) individuals with developmental disabilities for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$130,349 is 100% Grant funded by DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly ONeal, 337-4624.

- V. [Contract](#) with **Holly Ridge Center (KC-248-07)** to provide services to eighty-one (81) adults and one hundred and eighty (180) infants with developmental disabilities for the period of July 1, 2007 – June 30, 2009. **Fiscal Impact:** \$1,098,331 is 100% Grant funded by DSHS, Division of Developmental Disabilities. **Staff Contact:** Kelly Oneal, 337-4624.
  
- \* W. [Revenue contract](#) with **Dispute Resolution Center of Kitsap County (KC-158-07)** to provide Ombudsman services and a parent advocacy program throughout the Peninsula Regional Support Network (PSRN) service area for the period of July 1, 2007 – June 30, 2008. **Fiscal Impact:** \$126,708 is 100% Grant funded by DSHS Mental Health Services. **Staff Contact:** Anders Edgerton 337-4886.
  
- \* X. [Revenue contract amendment](#) with **WA State Department of Social and Health Services (KC-331-06D)** to provide public mental health services in Kitsap, Jefferson and Clallam Counties changing the allocation of beds at Western State Hospital for the period of July 1, 2007 – September 30, 2007. **Fiscal Impact:** Contract is 100% Grant funded by DSHS, Division of Developmental Disabilities Mental Health Division. **Staff Contact:** Anders Edgerton 337-4886.
  
- \* Y. [Interlocal agreement amendment](#) with **Olympic Educational Service District #114 (KC-335-05E)** increasing the agreement amount by \$13,280 for youth chemical dependency outpatient treatment services and extending the contract end date to August 31, 2007. **Fiscal Impact:** \$13,280 is 100% Grant funded by DSHS, Division of Alcohol and Substance Abuse. **Staff Contact:** Betsy Bosch, 337-4880.
  
- \* Z. [Contract amendment](#) with **Cascade Recovery Center (KC-331-05G)** increasing the contract amount by \$32,277 to provide additional adult outpatient chemical dependency treatment and extending the contract end date to August 31, 2007. **Fiscal Impact:** \$32,277 is 100% Grant funded by DSHS, Division of Alcohol and Substance Abuse. **Staff Contact:** Betsy Bosch, 337-4880.
  
- \* AA. [Contract amendment](#) with **Agape Unlimited (KC-330-05F)** increasing the contract amount by \$35,388 for outpatient treatment services and extending the contract end date to August 31, 2007. **Fiscal Impact:** \$35,388 is 100% Grant funded by DSHS, Division of Alcohol and Substance Abuse. **Staff Contact:** Betsy Bosch, 337-4880.
  
- \* BB. [Contract amendment](#) with **Kitsap Mental Health Services (KC-332-05F)** increasing the contract by \$6,746 for continuation of adult and youth outpatient treatment services and extending the contract end date to August 31, 2007. **Fiscal Impact:** \$6,746 is 100% Grant funded by DSHS, Division of Alcohol and Substance Abuse. **Staff Contact:** Betsy Bosch, 337-4880.

**8) COMMISSIONERS OFFICE:**

- A. **Resolution** appointing **Trent England** to the *Public Facilities District (PFD)* Board of Directors representing South Kitsap, Commissioner District #2. **Staff Contact:** Jan Koske 337-4650.
- B. Presentation of the *Government Finance Officers Association Distinguished Budget Award* for 2007. **Staff Contact:** Arley Bright 337-4787.

**9) DEPARTMENT OF FACILITIES, PARKS & RECREATION:**

- \* A. **Resolution** withdrawing monies from the Fair Revolving Fund to be used as a change fund for activities related to the Kitsap County Fair and Stampede. **Fiscal Impact:** \$35,000 from the Revolving Fund. **Staff Contact:** Elizabeth Ratliff, 337-4456.

**10) AUDITOR'S OFFICE:**

- \* A. **Resolution** authorizing the County Administrator to approve all House Bill 2163 Homeless Housing Program contracts which have been approved by Kitsap Regional Coordinating Council (KRCC) in accordance with Kitsap County contract review procedures. **Fiscal Impact:** N/A. **Staff Contact:** Anna Wilderbuer 337-5688.

**11) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

**12) COUNTY ADMINISTRATOR'S COMMENTS:**

**13) BOARD OF COMMISSIONER'S COMMENTS:**

OTHER MEETINGS ATTENDED BY THE BOARD:

07/09/07	12:00 p.m.	Lunch with Community Development Staff
	2:00 p.m.	Admin Briefing – Board's Conference Room
07/10/07	8:00 a.m.	Regional Coord Council/Health District Board Meetings
07/11/07	8:30 a.m.	Work Study Session – Board's Conference Room
07/12/07	9:00 a.m.	Puget Sound Regional Council
07/13-17/07	8:00 a.m.	Nat'l Assoc of Counties Annual Conference - Richmond, VA
07/18/07	8:30 a.m.	Work Study Session – Board's Conference Room

**(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).**

Next regular Board of Commissioners public meeting will be held **July 23, 2007 at 10:00 a.m. in the Board of Commissioners Chambers.**

**NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).**

**UPCOMING TIMED AGENDA ITEMS:**

(PLEASE NOTE: These dates and times are tentative and subject to change)

**July 23, 2007:**

**10:00)**