



#55 ROAD APPROACH PERMIT

What is a Road Approach Permit?

A Road Approach Permit allows you to construct a driveway accessing a county road. When you apply for a Road Approach Permit, your approach will be conditioned to ensure it is constructed to Kitsap County Road Standards (as adopted under Ordinance 293-2003 Chapter 4 and KCC 11.22).

Why should I apply for a Road Approach?

A Road Approach Permit is needed to access private property off of a public road as provided in RCW 36.75.130 and 36.75.140. When access driveways are constructed to County standards, it allows the road crews to properly maintain the roads, allows the roads to be plowed when it snows, and provides proper stormwater runoff.

How much does a Road Approach Permit Cost?

For current fee information, please see the DCD Fees Schedule at www.kitsapgov.com/dcd and click the Fees and Payments link in the right pane.

What other permits may I need to construct a driveway?

- If you are excavating or filling more than 150 cubic yards (15 dump truck loads), you will need a Site Development Activity Plan.
- If the construction of the driveway includes utilities work in a County right-of-way, you will need to apply for a Permit to Work on the Right-of-Way. A bond and/or fee is required to perform work on the right-of way.
- If the work is to take place in an unused County right-of-way, you will need to apply for a permit to Use/Improve County right-of-way.
- You may be required to record a Category 3 covenant prior to approval of your road approach permit. This covenant shall be required when permanent use and access to an

existing unmaintained road in a county right-of-way is desired. The maintenance responsibilities for the road rest with the applicant and all abutting property owners having access to the road.

How do I obtain a Road Approach Permit?

The application for a Road Approach Permit may be picked up from the Dept of Community Development at the County Administration Building, or downloaded from the DCD website, at: www.kitsapgov.com/dcd/forms.

RCW 36.75.130

No person shall be permitted to build or construct any approach to any county road without first obtaining permission therefore from the board.

RCW 36.75.140

The boards of the several counties of the state may adopt reasonable rules for the construction of approaches which, when complied with, shall entitle a person to build or construct an approach from any abutting property to any county road. The rules may include provisions for the construction of culverts, and for such other drainage facilities as the board deems necessary. The construction of approaches, culverts, fill, or such other drainage facilities may be required shall be under the supervision of the county road engineer, and all such construction shall be at the expense of the person benefited by the construction.

Kitsap County Road Standards (Chapter 4), of Ordinance 293-2003 provides criteria and requirements for road approach construction.

For additional Information, please contact DCD Development Engineering at (360) 337-5777.