



FINAL SHORT PLATS/LARGE LOTS COUNTER COMPLETE SUBMITTAL CHECKLIST

Applicant:

Please use this checklist to aid you in preparing a complete application before submitting to DCD. You must have all the items required for your application completed in order for your application to be accepted.

Please call a Development Engineering Permit Technician at (360) 337-5777 for a submittal appointment or if you have any questions regarding your application submittal.

For Official Use Only
Submittal Date: _____
Application Number: _____
Staff Name: _____

Applicant Name: _____ Assessor's Account # _____

Preliminary Short Plat/Large Lot Name/number: _____

- Application fees
 - Base fee – see current DCD fee schedule
 - Permit fee – see current DCD fee schedule
- Three copies of the Administrative Notice of Decision/preliminary approval letter
- One original and nine copies of the completed application form
- Ten sets of prints of the final plat
- Soil logs shown on the map, if proposing on-site septic
- Two copies of a Plat Certificate, current within 30 days
- Three copies of closures for total boundary, all lots and tracts
- Three copies of additional submittal materials required by the Decision
- SDAP submitted, if required by the Decision granting preliminary approval

Comments:

This list is intended to be as complete a list as possible. You should be aware, however, that additional items may be required if the review process indicates more information is needed to evaluate your project request or if the project changes in any way.