

**KINGSTON CITIZENS ADVISORY COUNCIL**  
**Meeting Summary**  
**January 5, 2011**

**Present**

Denise Lietz, Co-Chair, Member At Large  
Naomi Maasberg, Co-Chair, Member at Large  
Jan Richards, Friends of the Kingston Library  
Clint Boxman, Kingston-North Kitsap Rotary  
Mary Ann Harris, Kingston Garden Club  
Rick Jones, North Kitsap School District  
Walt Elliott, Member at Large  
Dave Wetter, Village Green  
Steve Heacock, Carpenter Lake/Creek  
Alex Thomsen, Kingston Kiwanis

**Excused**

Annie Humiston, At Large, Roads Subcommittee  
Nancy Martin, Downtown Business Association

**Not Present**

Betsy Cooper, Member At Large  
Tom Waggoner, Kingston Chamber of Commerce

**Kitsap County Representatives**

Rebecca Pirtle, Commissioners' Office

*Meeting called to order at 7:04 p.m.*

Introductions were made.

**Minutes**

MSC to approve the December 2010 minutes.

**Old Business:**

Discussion of sign proposal that was tabled from last month.

Consensus of our group is that

- the current sign needs upgrading, and we could take advantage of upgrading the existing sign under the Design Standards.
- We recognize the hard work that Jon Sole has put into the project, and we would like to give Jon feedback that could be helpful.
- We do not feel that the sign suggestion he presented is optimal for our town.

Naomi & Denise shared a review from Scott Diener, who spoke with Larry Keeton about the project. They thought a new sign could be considered under the current design standards, but with many restrictions or stipulations placed on it. Particularly noted as examples of possible stipulations were the size and scale, keeping messages static for

a set length of time, no flashing graphics, etc.

Suggestions & points came up that we would pass on to Jon, if he is still interested in pursuing the project, such as

- If we want the businesses to follow design standards, we must follow them, too.
- There is a definite need to be able to change a sign more quickly and get more messages out than we can currently, but the technology involved in this plan may be too much.
- If the existing sign were lowered, it could have been changed without the ladder, at least for the next few years until the space is changed or the new community center is built. Or better technology could be found that is not so extensive.
- The current sign is already taller than the design standards would allow. Lowering it would be good.
- We don't know if WashDOT would not allow it, and they are waiting for us to say what we think.
- Putting a sign in a more visible spot, such as George's Corner, could be more beneficial.
- Could we make sure it would be portable to another site (at new community center).

Dave will talk with Jon about it and may have a report next month. .

### **Correspondence:**

Correspondence has been forwarded in emails. A flyer on a workshop available to county volunteers was distributed and will be sent out in an email.

### **Annual Accomplishments & 2011 Goals**

We reviewed and revised the 2009/2010 Accomplishments and Goals document, creating a draft for 2010/2011. After circulating the draft (see below), we will take a look at this again next month to approve it.

In the process, several suggestions came up:

- We can make better use of our website page on the County site, and attach items to the Chamber website, to further our information sharing with the community and soliciting feedback.
- The Town Open House last year was poorly attended. We discussed attaching it to one of the summer concerts at the Marina, perhaps before the concert and held in the Rotary Beer Garden area. We could also do more in the brainstorming department, getting ideas for planning with newsprint pads and such. We need new ways to make it more fun and get it into the community, rather than asking people to come out to an evening meeting in winter.

### **Open KCAC positions**

School parent, Farmers Market, Stakeholders, Recoding -- The School Parent position has been listed and a couple people have responded. Rick will also get it listed through the Kingston area schools.

The **recording secretary** is also still open. We did place an ad in the Community News. Rick will see if there might be a connection for a high school student. Keep asking for people you might think of!

## **Kitsap County Report**

Rebecca reported that **Wednesday, Jan 26, 7-9 pm at the Fire Hall** will be a meeting to look at the Hwy 104 re-alignment. They would like a big public turnout. She will send out flyers via email; please distribute broadly. They will ask the Chamber to personally invite all the downtown businesses. The downtown parking plan will also be included in the meeting.

The County Commissioners approved funds for a new County Trails Coordinator position, full time. This person will work out of the Commissioners' office, and coordinate between several County departments and the State, as well as local councils and groups working on big trails plans. The hope the position will be filled in a month or two.

## **Subcommittee Reports:**

### **Parks & Open Space – Walt Elliott**

The committee reviewed and approved its goals for 2011:

**County Parks:** Support funding for trails coordinator position.

**North Kitsap Heritage Park:** Resolve Blue Trail and wetlands issue; Get more wood chips for wet sections of yellow and blue trails near parking area; Monitor parking area through the winter and get more gravel if needed; Sign for the park, visible from Miller Bay Road; Signage for trails; Doggie bags & signage.

**North Kitsap Trails Association:** Review draft trail plan and give feedback; Support NKTA & fundraising events; Support the North Kitsap Legacy Project.

**White Horse Development Trail:** Monitor completion schedule.

**Village Green:** Possibly a picnic shelter/gazebo; MOU between County departments and VG Foundation Begin soils testing work; Raise capital funds during 2011 so that construction can begin in 2012; Begin P-Patch garden

**Kingston-Eglon Trail:** Post 'No parking after Dark' signs, request sheriff involvement

**Road-Ends:** Sign and submit paperwork to County

**Kingston Trails Plan Project:** Get application for 272<sup>nd</sup> St ROW approved; Interconnectivity with OPG on trails plan for North End; Definition of interaction need to ensure all of the planned school trails connect; Complete the short marsh section of the Gordon trail; Sidewalks on State Route 104

**Arness Park:** Find permanent toilet option; Fund Randi-Kan for summer.

**Skate Park:** Continue to try to upgrade park maintenance.

**Trails Info:** Write a monthly "Trail Mix" column for the Kingston Community News.

**Naming of Kingston's creeks:** See that signs for the named creeks are created and posted

Clint asked about the bathroom at Arness Park because he came across a possible funding source. Clint will talk with Dori Leckner and Walt. Rotary has expressed some interest also in the Village Green Picnic Shelter. They need a general dollar amount, but that is not designed yet, so there is not a specific dollar figure yet.

### **WSF Committee – Walt Elliott**

Walt reported the following as critical items on the 2011 ferry agenda:

- Means to deal with ferry budget cuts
- A new fuel tax
- Size of ferries and construction of new boats
- Fuel surcharge
- Interpretation of I-1053
- Passenger Vessel Association Report and implications

### **Roads -..Annie Humiston**

No report.

### **Communications Committee – No report.**

**Downtown Kingston Master Plan – More to come in February.**

### **Community Reports**

#### **Kiwanis – Alex Thompsen.**

Dave Wetter reported that the Mustang for this year is almost ready. It's red!

#### **Downtown Kingston Association – Nancy Martin**

#### **Rotary- Clint Boxman**

Clint reported that Rotary is pursuing fund raising options such as a big dinner auction. Homelessness is a current concern and Rotary will want to lead the community in working toward alleviating some of the problems of the homeless. A Gates Foundation grant has been written. Meanwhile work is starting on summer projects like the Golf Tournament, Fun Run, Beer Garden, etc. Rotary fixed up a lot of things at the Kola Kole pre-school.

Jan noted that Faith Episcopal building (VFW) is serving a dinner every last Friday night of the month for anyone who needs a meal.

#### **Friends of Library – Jan Reynolds.**

Rebecca reported that the branch manager of Little Boston will be covering both branches.

#### **Schools- Rick Jones**

There are 23 teachers in North Kitsap that have achieved the National Board of Certification. 4 more North Kitsap were added to that list this year. Also Christy Cole was honored.

#### **Carpenter Lake/Creek - Steve Heacock**

Steve reported no changes in bridge plans.

#### **Stakeholders:**

No report

**Garden Club:** Mary Ann  
They are getting ready for May plant sale.

**Village Green** –Dave Wetter

The state budget is inauspicious for capital funding for the Village Green, but we will be making our case to the legislature nonetheless, backing up our Dept of Commerce grant application with a capital appropriation request. Our contracted grant writers will initiate grant applications this month, working collaboratively with the Boys & Girls Clubs of Snohomish County which sponsors our local club. We are edging closer to an agreement with Kitsap County governing release of the RCO reimbursement grant funds that will help accomplish site engineering work. Nick Jewett is now Executive Director. Bobbie Moore is the Foundation's Board liaison between the Foundation and the Metropolitan Park District which is preparing a budget for its first year.

**Chamber of Commerce** – Tom Waggoner

They received \$15,000 from the County Hotel Tax which will help with the Visitor Center, including salary for a summer time employee on the weekends.

**Kingston Farmers Market-** No report

**General Announcements & Comments**

- There is an opening on the Bainbridge Ferry Advisory Committee.
- The Port of Kingston is also looking for people to be on the planning committee for the passenger ferry.
- The Port is exploring ways to use Port funds to support the ferry.
- There will be a passenger boat to go to Seattle Saturday for the Seahawks game.
- Flyers for Stillwaters events were distributed: Discovering a Sense of Place, Septic Savvy, & Annual Auction.
- It was pointed out again that it would be good to have the Port represented at our meetings. We might invite them to speak at the February meeting.

Next meeting: February 2, 2011

Topics will include the County issues, and we'll invite the Port. If the Port can't come, we'll spend more time talking about how we can involve more people in the Open House and KCAC meetings, or communicate better with the community.

Meeting adjourned at 8:45 pm.

Meeting Notes taken by Naomi Maasberg.

# **Kingston Citizens Advisory Council**

## **2010 Accomplishments**

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## **2011 Work Plan**

Name of Advisory Group: Kingston Citizen Advisory Council

Advisory Group Staff: Scott Diener, DCD

Advisory Group Officers: Co-Chairs Denise Lietz & Naomi Maasberg

Meeting Day/Time/Location: First Wednesday each month – 7 pm – North Kitsap Fire & Rescue Headquarters, Kingston, Washington

### Part 1: Advisory Group Purpose/Mission Statement

The Kingston Citizen Advisory Council has been formed to provide a forum for community discussion on the many issues and interests found in the community. It is hoped that the formation of this council will foster enhanced communication between the residents of the Kingston area and Kitsap County government, as well as coordinate efforts of the many council and community residents currently at work on improving the Kingston community.

The Mission of the Kingston Citizen Advisory Council (KCAC) is to:

- Actively facilitate communication among the Kingston Community,
- Mutually develop and promote a sense of community vision and pride,
- Communicate to the County and other government entities the desires and concerns of the Kingston community,
- Bring to the Kingston community issues and projects of the County and other government entities, and
- Provide feedback and recommendations to the County and other government entities regarding the community's response and concerns.

### Part 2: Accomplishments in 2010

- Held monthly meetings with the Council, providing presentations of interest to all Kingston residents.
- Presented Kingston Open House (October 27, 2010) to provide an informal evening where all in the community could learn about Kingston, local organizations and projects planned for the area.
- Participated in the North Kitsap Trails Association.
- Continued with sub-committee reviews of parks and open space, ferry system, roads and communication issues.
- The Downtown Kingston Master Plan Sub-Committee led a group of community members in developing this plan to assist in future planning efforts and possible inclusion in the Kingston Sub-Area Plan. In 2010

they met with the County to resolve issues; drafted a parking policy; got zoning changes approved.

- Improved communication with other North-end CACs to facilitate information sharing.
- Supported establishment of the Metro Park District for the Village Green Park.
- Participated in the development of the Kitsap Regional Coordinating Council Trails Plan.
- Reviewed and supported proposal for sidewalk on SR104.
- Facilitated removal of hazard trees in Kola Kola Park.
- Participated in study for ferry reservation system.
- Supported the Passenger Only Ferry proposal by the Port.

Part 3: Proposed Goals/Objectives or Plans for 2011

- Coordinate information sharing from other Kingston Planning groups (e.g. Village Green, Stakeholders, etc.) to improve community livability and economy.
- Improve outreach to the community and actively solicit community feedback.
- Encourage KCAC members to disseminate information to respective constituencies in order to improve community's overall knowledge of issues affecting the Kingston area.
- Increase attendance at the Kingston Town Open House, by exploring new options for changes in venue, date & format.
- Coordinate with other county community advisory councils, specifically relating to communication with county citizens.
- Continue to participate in efforts to improve transportation issues in Kingston, specifically with WA Ferries and transit providers.
- Participate in the study and development of, and advocate for upgrades to SR 104 related to ferry access and egress.
- Support improvement of Port as economic engine (e.g. water transit to Seattle, recreational/tourism, business/entertainment hub).
- Continue Downtown Kingston Master Plan efforts.
- Continued improvement of parks and trails amenities in Kingston.
- Support and advocate for development of Village Green in the Sub Area Plan.

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