

KINGSTON CITIZENS ADVISORY COUNCIL
Meeting Summary
June 1, 2011

Present

Naomi Maasberg, Co-Chair, Member at Large
Betsy Cooper, Co-Chair, Member At Large
Clint Boxman, Kingston-North Kitsap Rotary
Dave Wetter, Village Green
Steve Heacock, Carpenter Lake/Creek
Ken Hanson, Kingston Kiwanis
Nancy Langwith, Downtown Kingston Association
Rick Jones, North Kitsap School District
Kari Golden, School Parent
Annie Humiston, At Large
Walt Elliot, At Large
Dan Martin, Kingston Stakeholders
Cindy McKay, Secretary

Excused

Denise Leitz, Member at Large
Jan Richards, Friends of the Kingston Library
Clint Dudley, Kingston Farmers Market

Not Present

Tom Waggoner, Kingston Chamber of Commerce
Mary Ann Harris, Kingston Garden Club

Kitsap County Representatives

Rebecca Pirtle, Commissioners' Office
Scott Diener, Department of Community Development
Joe Brand, Public Works

The meeting called to order at 7:02 p.m. Introductions were made. Minutes from the May meeting were approved as written.

Correspondence:

According to the bylaws, there is a position on the board for a representative from the Port Gamble S'Klallam Tribe. It has been vacant. The Tribe is interested in appointing an individual to represent them on the committee. They will be going to their Council to appoint someone.

There was a question as to whether or not there could be an inactive status assigned to a position to avoid any problems with a quorum. Betsy will check but believes that is already there.

The Port of Kingston would like to have a position reinstated on the KCAC. They would like to appoint a member to represent them. Because the final appointment comes from the County Commissioners, the name would have to be submitted to them. This representative would be expected to participate in the meetings throughout the year. It would be a three year term. There was discussion of increasing the size of this committee. In the past, the Port brought a lot to the table sharing important information. It would seem beneficial to have them as part of the committee with the foot ferry now in operation. They would be a functional piece of the committee; it makes good sense.

Motion by Dave Wetter to add a Port position to the KCAC. Second by Walt Elliot. Motion carried. Betsy will contact the Port to get a name then send it on to the Commissioners. Naomi will send everyone a copy of the bylaws then bring a revised copy to the next meeting. Rebecca felt it would be great to bring the Port back into the fold and said that the revised bylaws will need to be sent to the Commissioners for final approval.

Old Business:

Jeff Shea responded to our contact about speed signs on West Kingston. The county is aware of the speeding problem but there may be issues placing the sign. There are site requirements and trees are currently an issue. Annie will be the contact person and will meet with the county representative to look at what will be required for sign placement.

The position of secretary needs to be formally voted on. Rick Jones made a motion to appoint Cindy McKay as secretary of the KCAC. Second by Naomi. Motion carried.

Special Presentation – Stillwaters Fish Passage Construction

Jon Brand, Naomi Maasberg and Joleen Palmer reported that the Carpenter Creek Estuary Restoration project has funding and is ready to begin. The project was identified in 2000. An undersized culvert at South Kingston Road prevents adequate flow between the salt marsh and the estuary and is a partial fish barrier. It has also created large, deep scour holes trapping juvenile salmonids at low tide. Water quality has been monitored since 2005 and there is a plan to video how the fish are accessing the space. Monitoring will continue for 10 years after the bridge is built and tasks will vary. This bridge will bring major changes with nutrients and sediment able to move creating a better estuary.

Jon reported that Kitsap County Public Works has been working on a plan since 2009. The current 10x10 box culvert will be replaced with a ninety foot span bridge that will have lanes for cars and bikes and also a sidewalk. The project will begin on June 27th with the contractor setting up at the site on June 20th. They are working with Fish and Wildlife to make sure to work within the determined window of time. A temporary traffic bypass will be established; it will be two lanes with a pedestrian walkway and it will be located on the estuary side. There may be times when only a single traffic lane will be open but that should be minimal. Anticipated completion time is early January 2012.

Signs identifying the project will be posted along the route. The school district transportation department will be notified. If you are interested in watching the progress of this project you will be able to do so by accessing the road report at the Kitsap County website. It is updated weekly and you can sign up to receive email if you are interested. Naomi announced the groundbreaking celebration would take place on Thursday, June 23 from 4:30-6:30 at Arness Park.

Kitsap County Report

Scott Diener reported on the status of the planning effort in Kingston's Urban Village Center and the use of No Protest Agreements for improvements and development. For clarification, he explained that Kingston does not have an official Master Plan; they have coded options.

The county has determined that the only way that Kingston street improvements (sidewalks, curbs, gutters, parking, landscape, street furniture, underground utilities, etc.) will be possible is if property owners can form an improvement district. The following points were shared:

- Previous planning efforts related to the Urban Village Center Use Table, parking standards relief and use of the 'No Protest' agreement. DCD is asking KCAC to consider requiring certain development permit applicants to sign No Protest agreements.
- A No Protest Agreement would have a 10-year life (determined by state law). At the end of the 10-year period, the property owner would be required to make the required improvements or roll over the Agreement for another 10 years. A County Road Improvement District (CRID) would be automatically initiated when 51% of the block front has No Protest Agreements in place.
- Property owners along any one block could petition for a CRID at any time.
- DCD and Public Works have reviewed several funding options and have determined that the County Road Improvement District (CRID) is the best way to get improvements done.
- CRIDs require the cost of the improvement be less than the increase in property value after the improvements are made.
- Both DCD and Public Works agree that it is likely that the county will have to contribute to a CRID for the improvements of repaving the roads, sidewalks, curb/gutter, landscape, etc. To assist in establishing an approximate cost, Public Works is preparing a universal estimate that would be available for use on a per linear foot basis.
- The best mechanism for CRIDs is to set them up on a block by block basis which will allow occasional redevelopment over time.
- The Board of Commissioners asked for other alternatives; taxation and increasing Port district taxes did not seem realistic.

The purpose of a CRID is to avoid a patchwork project. Alleys and dead end streets will not be considered in the project. An individual property owner has the option of developing his side of the street or signing the No Protest Agreement.

There are proposed changes to Title 16, Land Division and Development. Katrina Knutson is the project Manager and can be reached by phone (360-337-5777) or email (kknutson@co.kitsap.wa.us). Title 21 is also under review and relates to the administrative process. Both documents are available for review at Kitsapgov.com.

Sub-Committee Reports

Parks and Open Space – Walt Elliott

We're looking for donations to help fund the Arness Park Randy-Kan. Commissioner Gelder is paying for the first month. Donations are needed for the rest of the summer. Cost is \$85 per month.

WSF Committee – Walt Elliott

There will be a public meeting with the Washington State Ferries on June 13 at 6:30 p.m. at the Kingston Community Center. Potential topics include ferry fee increases and 2011 legislation.

Both Kola Kole and Arness Park need to be mowed. Is someone in contact with the Parks? Dave said that Dori called him asking if volunteers from Bremerton could use the Village Greens Tractor to mow the two parks. Liability is a concern. Village Greens volunteers will be asked to stagger their work schedules to include mowing of these two parks. Betsy asked if anyone associated with baseball can mow that field. All agreed the parks department should be mowing these facilities.

Community Reports

Kingston Farmer's Market –

Clint Dudley sent in the following:

Kingston Farmers Market will hold its regular Saturday Market from 9-2 on July 2 and a special Fourth of July Market from 9-3 on July 4. On July 23, KFM will celebrate Christmas in July. Santa will be there and we will have a tree, a kid's craft table for making ornaments, a raffle for gifts donated by vendors and local merchants. Donation barrels for non-perishable food to benefit local food banks will be at the market from June 4th until Christmas in July.

Music at the Market for the month of July is:

- July 2 – Kel Schmitz; Smooth Country-Pop
- July 4 – The Hep Replacements; Rock of Ages
- July 9 – Ali Marcus; blues country, folk
- July 16 – in the morning – Brownsville Highway; roots, rock, blues and folk; and in the afternoon – Susan Welch and Billy Forester; all original singer/songwriters
- July 23 – Mike Murray; laid back folk
- July 30 – Gary Smokestack Shaw; nothing but the blues

School Updates

Kari Golden – Gordon Elementary needs a community member representative for their leadership team. This would require attending two or three meetings per school year. Contact Kari Golden or Claudia Alves, Principal at Gordon Elementary. 360-394-6700.

Rick Jones – 14 staff members are retiring from the North Kitsap School District this year. Judson Miller has recently been named principal of North Kitsap High School. Kingston High School Buccaneers Marching Band took first place in the Viking Fest Parade. KHS students have done very well in state athletic tournaments.

Downtown Kingston Association – Nancy Langwith

Total funding for the eight Concerts on the Cove at Mike Wallace Park has been secured. Vendor contracts are being finalized with new food vendors coming in this year.

Carpenter Lake/Creek – Steve Heacock

Recent water quality tests indicate a high fecal and coliform reading. This is somewhat distressing and is being investigated. Damage to the Lake Trail sign was reported at the last meeting. More information on its replacement will be reported at the next meeting.

Village Green Foundation – Dave Wetter

We will plan a celebration when the Governor's signature finalizes the capital budget, which includes \$1,029,000 for our Community Center at the Village Green.

An electrical upgrade is complete, thanks to generous donations covering the cost. The p-patch

planning will start this year thanks to \$1,500 from the Kingston Garden Club as well as an anonymous donor. Our grant writing group is submitting its first proposal this week. The MPD is paying for playground equipment maintenance. Finally, remember Pie in the Park is scheduled for Thursday, August 25 at 6:00 p.m.

Chamber of Commerce – Tom Waggoner

Dan Martin reported that the Visitor Center is now open seven days a week. This will continue through the summer. Office hours are 10:00 – 3:00.

Kiwanis – Ken Hanson

The Greater Kingston Kiwanis annual sale of strawberries, raspberries, and blueberries is under way. Raffle tickets are on sale for a beautiful 1965 Mustang. Anyone interested can contact any Kiwanis member or get more information at www.greaterkingstonkiwanis.org. Also on sale, the Kiwanis' annual Fourth of July buttons; you can find them all over town and proceeds benefit the parade and celebration on Independence Day.

The Kiwanis Foundation awarded two \$2,500 scholarships to local students.

They will, once again, be a sponsor for the "Concerts in the Park" series.

There will be a food drive at both the Albertsons and the IGA on June 11 from 10:00-2:00 p.m.

Evening meetings are being considered in hopes of bringing out new members.

Kingston Stakeholders –Dan Martin

There will be a stakeholders meeting on Friday at 9:00 at Cleo's Landing.

Rotary – Clint Boxman

The golf tournament on June 24 is still in need of one more sponsor. Golfers are still needed. Please register on line at www.knkrotarygolf.com. Flyers are available – please post them in your businesses.

The Kingston Fun Run is scheduled for July 4 at 8:30 a.m. Register on line.

Rotary has an ambitious fundraising goal of \$50,000 for SPARKS (Schools & Parks Around Kingston). Members feel they can reach this goal.

Two \$1000 scholarships were awarded to Kingston High School students.

New Business & Announcements

SoundRunner – Nancy Langwith reported that the SoundRunner began commuter runs on May 31, 2011. There were 41 riders plus the crew on board and it was smooth sailing. Members of the SoundRunner staff and the Passenger Only Ferry Advisory Committee have been publicizing the new service, and a calendar of events for the SoundRunner is under construction. Special events will bring additional revenue to the service and community support is essential to the success of the SoundRunner.

Just a reminder, there will be no meeting in July.

Betsy and Naomi suggested a different meeting location for the August meeting. The deck of the Filling Station or Cleo's Landing were suggested. The goal would be to spend time getting to know each other; there would be no special presentations. Other ideas included the tent in the park and a potluck. Everyone agreed it was a good idea. Members will be notified of a final decision and location. It will still be a public meeting.

How do we get more people to attend our meetings? Open comment sessions were suggested with the visiting public being given the opportunity to speak for a few minutes at the beginning or

end of the meeting. Please contact Betsy or Naomi with any suggestions.

Annie requested we ask the Port to block off three parking spaces across from the old Kingston Hotel for beach spots. It is Port property and ferry riders are parking there on a regular basis. Motion was made, seconded and carried to send a letter to the Port from KCAC requesting three North Beach Property parking signs be made and installed. Betsy and Naomi will send the letter.

There is a \$2500 fee for the beer tent at the Grand Fundo event. If the funding for this fee cannot be secured, the event may move to Port Gamble. Please contact Linda Fyfe if you can help or have any ideas.

Rick Jones asked if a solution had been reached for storage of the tables. They are currently being stored at Kingston Middle School.

Naomi distributed the Stillwaters program flyer and noted the Stillwater EcoCruise on Sunday.

There being no further business the meeting adjourned at 9:03 p.m.
Respectfully submitted,

Cindy McKay, Secretary
KCAC