

**Manchester Citizens Advisory Council  
April 5, 2011 – Manchester Library**

**Present**

Bud Larsen, Crime Prevention and Public Safety Group  
Jim Derry, Manchester Community Council  
Carole Leininger, Chair, Alaska Neighborhood  
Mary-Cathern Edwards, Secretary  
Eric Cisney, Friends of the Manchester Library  
Katrina Knutson, Senior Planner, Kitsap County Department of Community Development  
Tom Saunders, Co-Chair and South Kitsap Kiwanis Club  
Bob Cairns, Business Community  
Charlotte Garrido, County Commissioner

**Excused:**

Ann Giantvalley, Manchester Elementary School  
Carol Malmquist, Northern Neighborhood  
Carrilu Thompson, Manchester Community Association

Guest: Jim Rogers, Kitsap County Transportation Planner

Meeting called to order 6:35 PM

**Guest, Jim Rogers: Transportation Improvement Program (TIP) Review**

Copies of the TIP Report were distributed to MCAC members for review and discussion. The TIP is a guide for the selection of transportation projects for funding within Kitsap County. Members were also given a copy of the TIP Public Project Proposal Information Form. Further information re: the 2011-2016 six-year TIP is available at the County website: [http://www.kitsapgov.com/pw/sixyear\\_tip.htm](http://www.kitsapgov.com/pw/sixyear_tip.htm)  
The 2011 Annual Construction Plan is available at [http://www.kitsapgov.com/pw/pdf/pw\\_tip\\_2010\\_annual.pdf](http://www.kitsapgov.com/pw/pdf/pw_tip_2010_annual.pdf)

Two new categories were added last year: Economic Development and Freight Liability.

Public Works will know in July how much money will be available for next year.

Minutes of March 1 were approved.

**Committee Reports**

Crime Prevention/Public Safety- Bud Larsen, reporting

The Group continues to meet and discuss the proposed SK Fire District merger with the City of Bremerton Fire Department. A concern has been discussed re: the disparity in taxing bases between the City of Bremerton and South Kitsap Fire and Rescue, and retention of the Yukon Harbor Station that supports the Manchester Community. Two members have been attending the Merger meetings on a regular basis and reporting back to the Group.

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Mary-Cathern Edwards, Secretary

Stormwater Sub Committee, Jim Derry reporting:

The project, to include Main Street and on to Spruce Street begins the engineering phase in April. The project includes 56 acres; construction is targeted for 2012. The County will coordinate with the Port of Manchester re: the outfall. The Committee hopes to seek and receive grants, via the Manchester Foundation, to partner with the County in design and construction of a pocket park at the corner of Main and Colchester. (Proposed site of the filtration system, as well) Components of the Park area may promote rain gardens and green energy: solar energy, wind energy.

Friends of the Manchester Library, Eric Cisney, reporting

A Reception at the Library to celebrate the opening is scheduled for April 21, from 4-8 PM. The Children's reception is scheduled for April 23<sup>rd</sup>. The FOML Annual Plant Sale is scheduled for Saturday, April 30<sup>th</sup>, 9-3.

Manchester Historical Society Mary-Cathern Edwards: No report

Manchester Community Council /Manchester Community Association Jim Derry, reporting:

South Kitsap Fire and Rescue Chief Senter is scheduled to speak at the April 26<sup>th</sup> meeting at 6:30 PM at the Manchester Library. The topic for May will be "Rain Gardens".

Business Community, No report

Port Advisory Council,

The Port is looking into financing for beach restoration. Katrina noted the County has received \$200,000 via an EPA grant for environmental projects. The beach restoration fits the intent.

Katrina noted the Environmental Planners have not yet received a request from the Port. Agencies re: shoreline restoration and stormwater projects need to coordinate activities. We do not want to complete one, only to dismantle part of it to complete the other. Questions re: the length and scope of the beach restoration may be directed to Lisa Lewis, Shoreline Administrator, Kitsap Department of Community Development.

South Kitsap Kiwanis, Tom Saunders, reporting:

The annual Community Day project is scheduled for April 9<sup>th</sup>. Contact Tom with possible project suggestion.

Manchester Elementary School, Ann Giantvalley, No report. (Spring Break)

**Old Business:**

The MCAC is in need of representatives for the Port Advisory Committee and three Members at Large positions.

**New Business**

Commissioner Garrido and Katrina Knutson, reporting:

The County's new Volunteer Coordinator is Rebecca Pirtle.

MCAC members are encouraged to submit possible nominations for the vacant MCAC positions to Katrina, Charlotte or Rebecca.

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Mary-Cathern Edwards, Secretary

The letter submitted to DCD re: the Gregg development is under advisement, and needs clarification.

Scope of the MCAC re potential property issues was discussed.


DCD will present boundary line adjustments recommendations (New nonconforming uses and nonconforming structures) to the Commissioners on April 13<sup>th</sup>.


Kitsap Green, in partnership with Kitsap Federal Credit Union, is offering energy audits to Kitsap residents. Energy auditors have been trained by Olympic College.

The next scheduled meeting is May 3<sup>rd</sup> 2011 -- 6:30 PM at the Manchester Library.

The Meeting was adjourned at 7:58 PM.

MINUTES APPROVED:

  
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(Chairperson's signature)

  
\_\_\_\_\_  
(Date)