

**SUQUAMISH CITIZEN ADVISORY COMMITTEE
MEETING MINUTES**

**November 4, 2010 — 6:30-9:00 p.m.
Suquamish Elementary School Library**

BOARD MEMBERS:

Members Present: Louise Barbee, Tom Curley, Bruce Goodrich, Jim Holmes, Janet Larson, Kevin McDonald, Gail Petranek, Sandra Senter,

Members Absent: Ora, Franke, Larry Goodwin, Megan Hale, Linda Marlborough

Quorum Yes

Others Present: Tina Nelson, Chris May, Stella Vakarc, Pat Campbell, and Jim Rogers (Kitsap County Public Works), Mike Flaherty and Jason Nutsford (Kitsap PUD #1), 4 community residents

PROCEEDINGS

Opening:

Kevin McDonald, Chairperson, called the meeting to order at 6:30 pm. Introductions were made.

Public Comment:

- None

Communications:

- None

Business:

1. Mike Flaherty and Jason Nutsford, Kitsap County PUD #1

- The construction scheduled for 2011 on Division Avenue provides an opportunity for PUD to replace the aging water infrastructure. The water main on Division between Geneva and Suquamish Way will be replaced and moved to the west side of the street, allowing stormwater improvements to go down the east side. The project has not gone out to bid and the traffic control plan has yet to be developed. The west lane will be impacted and they also will replace the crossings for each service line. The plan is to minimize water outages, but residents will receive at least 48 hours notice of any shut downs, and boil water notices if needed. They plan to do one to two streets per day and backfill as they move along to avoid affecting a large portion of the street at once.

Residents will be notified of the hours when their driveways will be impacted. The details of broader community notifications have not been worked out, but will include mailed notices and a press release. The dates of construction won't be determined until the contractor is selected, but will likely begin the end of January 2011. It is expected to require 45 working days and the road improvement project will not begin until the water project is completed. The work will begin at Geneva and move south, probably with one lane open and flaggers. They will coordinate with Kitsap Transit and the schools to ensure bus transit is minimally impacted. Gail Petranek requested that they be sensitive to the hours when school starts and ends. The school will post

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information on its web site and has begun talking with students about alternate routes.

2. Jim Rogers, Kitsap County Transportation Planning/Modeling, Kitsap County Public Works

- Jim discussed the six-year Transportation Improvement Plan (TIP) and the project evaluation system used in 2010 to update the Plan. The primary scoring categories did not change; however, two new secondary categories were added. These are Economic Development and Freight Mobility. All projects on the Tier 2 list are scored and the highest scoring projects were included in the proposed Plan. This year 15 highest scoring projects were included and construction funding should be available next year. The Plan will be presented to the Commissioners for their review on November 22 in a public meeting and they hope to have it adopted on December 6. The only Suquamish project included is to pave shoulders on Suquamish Way from Division Avenue to Hyak Lane. This construction is scheduled to happen in 2015. Other Suquamish projects that did not make the final list were paved shoulders on Totten Road from Suquamish Way to Sackman (#17), Suquamish Way left turn lane extension at Hwy. 305 (#37), and Suquamish decorative street lighting in the downtown area (#43).

3. Pat Campbell, Kitsap County Public Works

- Some renovations are happening at local recycling centers. The Hansville facility now has a new modular building. The next project scheduled to begin in 2011 provides stormwater improvements at the Poulsbo Recycling Center and will include pervious pavement and bio-retention swales. This project is funded through a Department of Ecology grant. By 2010 a north end hazardous waste facility will be added that will be open one to two days a week.

4. Stella, Vakarcs, Wastewater Division, Kitsap County Public Works

- Four of the 15 sewer utility capital improvement projects planned for 2011-2016 will be in Suquamish. These are gravity pipe replacements at Angeline Avenue, Harris Avenue, Suquamish Northwest, and Suquamish Beach. Flow metering was conducted in November testing both wet and dry weather flows and these four areas were identified as having problems. The design has not been done and dates for replacement have not been determined. The cost for all 15 projects will be \$96 million. Smoke testing also was done in Suquamish, which identified some illegal connections (e.g., stormwater from roofs diverted to the sewer) and those have been remedied.
- The sewage treatment facility capacity is 400,000 gallons/day, of which the tribe is allotted 100,000 gallons. The facility is currently operating at 40-60% of its capacity. If it reaches its maximum capacity of 85%, some modifications would be needed. Another purpose of flow metering is to identify areas of intrusion if the sewer system exceeds capacity on more than one occasion. The idea would be to replace lines where there is intrusion of water from outside sources (i.e., storm runoff) and thus reduce the flow during peak periods of use.

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5. Chris May, Surface and Stormwater Management Program, Kitsap County Public Works

- This department is working with the roads department on a number of projects including the improvements on Division Avenue. There are no culvert projects coming up in Suquamish, but program staff will revisit Suquamish in 2012 and if needs are identified they will look at green options (e.g., pervious surfaces).
- The residential rain gardens program is a county program through which residents can get matching funds and technical assistance in installing rain gardens on their property if it meets the program's criteria. The goal is to keep stormwater on the property. The program is targeting 100 homes this year and hopes to reach 200 next year.
- The county has new street sweepers that are targeting roads with high potential contaminants. The new equipment is more efficient in keeping contaminants out of the storm water system.

6. Tina Nelson, Kitsap County Public Works

- Speeds on Columbia - A location for the relocatable speed radar sign has been identified on Columbia Street and an anchor is being grouted into the ground. The location will then be put on the rotation list and the sign will be installed. Signs are generally up at a location for about two months at a time. The Traffic Division is buying three more signs this year, so they may be able to have more time at each of location in the future.
- Site distance at Brockton intersection – The Traffic Division has evaluated the sight distance at the intersection of Brockton and Columbia. The limited sight distance can be resolved by trimming back vegetation in the right of way, but first they will need to talk with homeowners whose property would be impacted. A concern is that it appears that some of the vegetation that will need to be removed may have been planted to act as buffer to the roadway. Public Works will write a letter to those homeowners reporting that the vegetation is causing hazardous limited sight at the intersection. It was suggested that if there are residents that SCAC members know personally we will speak with them directly about the issue and the concerns.
- Center Street paving – The Traffic Division placed two flexible reflective markers at the corner on Center Street. These should be very visible at night and on dreary days, and hopefully keep motorists out of that ditch where the pavement tapers.
- Division Avenue Project – The project is moving forward with planning. Public Works has met with all utilities and asked them to remove as many poles as possible on the west side of the street. They have been successful in obtaining the easement needed from property owners so that step is completed. In January they will begin detailed planning including detour routes. In early December there will be some pot holing done to find utilities in the ground. The project will go out to bid in March and is expected to start in April after the water main replacement is completed.
- Suquamish Way Storm Water – Plans have changed somewhat for the storm water

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improvement project on Suquamish Way between Division Avenue and the waterfront. Public Works recognized that with the hillside on the north the ditches won't have the capacity needed so they will have to dig in. Therefore, they decided to install only a closed conveyance system. The work may be happening at the same time as the improvements on Division Avenue, and will most likely begin at the bottom and work uphill to Division.

- November 18 Public Meeting – The meeting is scheduled for 6:00-8:00 at the House of Awakened Culture. Postcards are being sent to residents and representatives from all involved Public Works Divisions and Public Utilities as well as Comcast and Century Link will be on hand at the meeting to present the improvement projects being planned and answer questions. SCAC will help with publicity via the SuquamishNow web site, sandwich boards, and information on the school web site. Tina will do a press release and put up reader boards in town two days before the event. Tom Curley will arrange for a PA system and projector and screen.

Other Business:

- The October minutes were approved.

Member Reports:

- Janet and Megan will meet to discuss opening a Facebook page as a resource for the community.
- Bruce reported that five people helped to clear blackberries at the Hemp Hill road end on October 20. An additional work day date will be set to complete the work. Three representatives of the Suquamish Garden Club who were present at the meeting expressed interest in the Club becoming involved in this project; noting the Club's ability to recruit helpers, members' skills in landscape design, and the Club's capacity to raise funds. It was suggested that Bruce attend a Garden Club meeting and do a brief presentation about the project. Bob Thorson is the contact for the Club and the email address is uncbobt@earthlink.net.
- Kevin, Sandy and Tom met to discuss a possible mapping project for Suquamish—developing a user friendly map of the village that shows trails, points of interest, and safe routes to school. The committee will follow-up with the Tribe, which has an interest in the map to promote cultural sites and for use by resort and golf course visitors. Gail Petranek will be added to the committee.
- Kevin announced that the County Commissioners are discussing the possible elimination of 1% of the county budget allocated for arts. If member have an opinion they should email Commissioner Bauer.
- SCAC officers for 2011 will be elected at the next meeting.

Public Comment:

- None

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Action Items:

- PA system, projector/screen, and sandwich boards for the November 18th public meeting.

Meeting adjourned at 9:00 pm

The next meeting will be December 2 at 6:30 pm at Suquamish Elementary School Library

MINUTES SUBMITTED BY RECORDER, SANDRA SENTER

MINUTES APPROVED:

(Chairperson's signature)

(Date)