

**SUQUAMISH CITIZEN ADVISORY COMMITTEE
MEETING MINUTES**

**January 6, 2011 — 6:30-9:00 p.m.
Suquamish Elementary School Library**

BOARD MEMBERS:

Members Present: Louise Barbee, Tom Curley, Ora Franke, Bruce Goodrich, Megan Hale Jim Holmes, Kevin McDonald, Gail Petranek, Sandra Senter,

Members Absent: Larry Goodwin, Janet Larson,

Quorum Yes

Others Present:

PROCEEDINGS

Opening: Jim Holmes, Chairperson, called the meeting to order at 6:35 pm.

Public Comment: None

Opening continued:

- News items: None

Communications:

Business:

1. **Minutes** – The December 2010 minutes were approved.
2. **Review of 2010 Work Plan & made changes to prepare 2011 Work Plan**
 - **Continue establishing communication & attending Tribal Council meetings on a regular basis.** Tribal meetings are Mondays from 1:00 pm to around 5:00 pm. Kevin and Tom will try to attend and will provide the council with SCAC updates.
 - **Miller Bay on TIP** – Tom to contact Tina at DCD to determine status of 5' shoulders from Suquamish to Highway 104 on Miller Bay Road. Kevin stated it was a large project because of environmental runoff issues and new storm water regulations. Kevin asked for a statement from Tina determining the status of this project. It was moved down to Tier 3 on the Transportation Improvement Plan (TIP) because of the county's limited funding.
 - **Low impact lighting designs** – This project was approved and is still in progress as the lights have yet to be installed. Gail will follow up with Jeff Shay regarding the grant and lighting on Suquamish Way and Division Street. This lighting is due to be installed by 2013 after the drainage improvements have been implemented.

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- **Promoting Recreational Opportunities for Tribal & Non-Tribal children and youth** – Gail stated a skate park cannot be built until all drainage work is completed on Suquamish Way and Division. Suggestions on the location were made. Bob Gates suggested the old baseball field behind the House of Awakened Culture. The Elders are not in favor of the skate park because of possible graffiti issues. Ora suggested asking community kids and artists to submit art work for decoration. Gail stated we still need to get tribal approval but can present it to the tribe as a fitness activity.
- **Regular Clean-up Days** – Decided to schedule 2 clean-up days for 2011. Gail and Sandy will help Tom with the coordination of this activity. Suggestions of what to do about unregistered & homeless vehicles. Determination was made that the county needed to be alerted to enforce the rules and locations for unregistered & abandoned vehicles. The tribe has its own solid waste ordinance. Bruce stated we all need to file complaints to the county regarding these vehicles and Kevin said he will look into the procedures and details of this activity.
- **Coordination with Public Works regarding plans, street design and timeline for improvements to Division Street.** – The planning for this project is nearing completed and work will begin shortly. Gail will continue to coordinate with the county to help keep us up-to-date with the project status.
- **Title 17** – Jim stated he needs to have a meeting to discuss changing zoning for setbacks in back yards from 5' to 10' and how to submit suggestions in a structured way. He will work with Scott Diener.
- **Suquamishnow.com** – Sandy stated Heather referred her to an IT person at the county so he could look at the web page and help with the freezing issues we've been having. He stated it was a problem with the Google template. It was suggested to abandon Google and go somewhere local like Telebyte NW. Telebyte NW is estimated to cost \$120 per year but provides technical support and management. The big question is how to pay the annual fee for this service. Gail stated she will talk to the Suquamish Elementary IT person for suggestions on where to go for free webpage templates and Megan will talk to the IT department at the tribe. Janet and Sandy will continue to maintain the web page.
- It was suggested to ask Steve Bauer if there were funds available to pay for our web site in the "bucket fund". Sandy will e-mail Scott and Ora will try contacting Alta & Jim Kendall owners of Telebyte NW. The committee decided to give the Suquamishnow.com website another year and see how things go.
- **Having a library in Suquamish** – The tribe has long-range plans to build a Rec. Center. The Kitsap County Regional Library Bookmobile comes to Suquamish 2 times a month. With this service we ask the question if we still want to push for a library in Suquamish. The community can go to the tribal library on Sandy Hook Rd.

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- **Benches at chosen scenic locations** – Bruce hasn't explored this idea completely. The question was raised whether benches are needed at the dock? The suggestion was made to possibly place a bench at the Hemphill Viewpoint and other scenic areas.
 - **Subarea Plan Review and submitting changes to county** – The plan does need to be reviewed and was moved to a High Priority project for 2011. Only the county can make the changes.
 - **Ensure three undeveloped public right of ways are included in the Nature Preserve** – (Newton Street NE, Franklin Street NE and Division Ave.) No answer has come from the committee's inquiries. This project was moved from a Low to Moderate priority.
 - **Subcommittees Goals and Activities** –Subcommittee goals and activities for 2010 were reviewed and updated for the 2011 work plan.
 - **2010 Accomplishments**
 - Suquamish Cleanup Day held
 - Street Lighting in place at crosswalk at Geneva and Augusta
 - Sidewalks completed on Geneva & Park
 - Bus shelter placed at Park & Ride bus stop
 - Hemphill vegetation removed
 - Established Facebook page
 - Signage in place at Urban Ave. trailhead, trail completed
 - Public meeting held on Division Street project and other road improvements planned for Suquamish,
 - Angeline Park completed and dedicated with support of local neighbors and the Suquamish Garden Club
3. Sandy to add an announcement to the web site of looking for a new member for our vacant seat on the SCAC and Jim will contact the county to find out if there are currently any applicants
4. At Tina Nelson's request, Kevin drafted a letter to CenturyLink supporting the moving of telephone lines underground to accompany the letter submitted by the county. The committee approved the letter.

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Member/Committee Reports

- Tom Curley6 reported that the Salt Air Drive road end is there to guarantee access for commercial and emergency vehicles to Kiana Lodge. The proposal is to move the bollard from the South entrance to the Northern entrance. As long as there is some access for commercial and emergency vehicles the fire department approves
- Bruce suggested coordinating with Suquamish Garden Club to help with Road Ends projects.
- Tom contacted Chief Laziner for crime bulletins and there was nothing big to report. Jim suggested adding a crime blog to the Suquamish web page.
- Bruce would like to update the list of sub-committee titles and members and will email the list to members.
- Sandy to hand over all past meeting archives to Heather at February meeting for the county to archive.
- Jim will follow-up on what has been done about the line-of-sight issues within Suquamish. Tom suggested creating a map to help identify the worst intersections and hand to county for consideration for improvement.

Public Comment: None

Action Items

- Tom will contact Tina at DCD for documentation of the final decision regarding 5' shoulders from Suquamish to Highway 104 on Miller Bay Road.
- Sandy will e-mail Scott Diener regarding any available funding and Ora will contact Alta & Jim Kendall (owners of Telebyte NW) regarding the cost of using Telebyte for the SuquamishNow web site.
- Sandy will announce the SCAC vacancy on the web site and Jim will contact the county about applicants
- Bruce will email the list of sub-committee titles and members to the committee for updating.
- Jim will follow-up with the county regarding line-of-sight issues.

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Meeting adjourned at 8:35 pm

The next meeting will be February 3, 2011 at 6:30 pm at Suquamish Elementary School Library

MINUTES SUBMITTED BY RECORDER, ORA FRANKE

MINUTES APPROVED:

(Chairperson's signature)

(Date)