

DRAFT AGENDA

(Subject to change)

**Kitsap County Planning Commission Meeting
Kitsap County Administration Building – Commissioners’ Chambers
619 Division Street, Port Orchard, WA 98366
December 4, 2007, 9:00 am**

- A. Call Meeting to Order, Introductions**
- B. Approval of Meeting Minutes:**
 - **November 27, 2007**
- C. Director Update - Larry Keeton, Director, DCD**
- D. Work Study: 2007 Phase II Code Development: Eric Baker, Special Projects Manager, Office of the Board of County Commissioners**
- E. Discussion: Agenda Items for Joint Planning Commission and Board of County Commissioners Meeting in January 2008: Scott Diener, Community Planning/Land Use Manager, DCD**
- F. 2007 De-Brief/Look Back: Scott Diener, Community Planning/Land Use Manager, DCD**
- G. Discussion: Planning Commission Officers: Chair Taylor**
- H. For the Good of the Order: Chair Taylor**

Upcoming Board of Commissioners Public Hearings/Meetings

- **December 5, 2007 (Work Study – 8:30am)**

Upcoming Planning Commission Meetings

- **December 18, 2007**
- **January 08, 2008**

(See Next Page for Meetings Procedures and Guidelines)

Kitsap County Planning Commission

Welcome and thank you for participating in our local government processes.

The Kitsap County Planning Commission is an advisory body that shall “assist the planning department in carrying out its duties, including assistance in the preparation and execution of the comprehensive plan and recommendations to the planning department for the adoption of official controls and/or amendments thereto” (RCW 36.070.040; Kitsap County Resolution 60-1961, Sec 2), and which acts as the research and fact finding agency of the County. Further, the Planning Commission will conduct hearings “and shall make findings of fact and conclusions there from which shall be transmitted to the Department which shall transmit the same to the board with such comments and recommendations it deems necessary” (KC Resolution 60-1961, Sec 3).

Important Requests

Out of respect for people speaking and listening, please **turn off all cell phones** and any other electronic devices prior to entering a meeting. Also, to allow for an audible record, please **refrain from conducting conversations** with other members of the audience or staff during the meeting. **If testifying**, approach the microphone, and state your name and area of residence for the record.

Planning Commission Guidelines for Effective Public Testimony

Please note the Planning Commission allows testimony at Public Hearings. Other meetings may not have allowances for public testimony.

Prepare: There may be a three minute time limit so that all who wish to speak may be heard. Be able to identify what you want the Planning Commission to do and your main points.

Arrive Early: If you need to leave early, it is best to place your name on the sign-up list early. Speakers are called in the order of sign-up.

Support Your Position: Speak in your own words. Identify how this issue affects you and your neighbors or interest group. Be organized. Use facts. If you reference a source, you may be asked to identify that source at the end of your testimony. Make your comments clear and specific. Avoid repeating what others have said.

Written Testimony: It is not necessary to submit a written copy of your testimony but it may help you to focus on your position. If written testimony is used, the Secretary of the Planning Commission should receive a copy. If you wish to have a copy for the Planning Commissioners, please have the secretary distribute them before the public hearing begins. Any testimony can be submitted in writing in lieu of orally to the Planning Commission.

Short Tips:

- Stay within prescribed time limits
- Be respectful and courteous
- Turn off all cell phones before entering the meeting room

Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations at this meeting, or who require this information in a different format, should contact the ADA Coordinator at (360) 337-7181 (voice) or (TDD) (360) 337-7275 or (800) 816-2782. Please provide one weeks notice for accommodations, if possible.