

Kitsap County Planning Commission - May 17, 2011

MINUTES

KITSAP COUNTY PLANNING COMMISSION

Administration Building - Commissioners Chambers

May 17, 2011 6:00 pm

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5 These minutes are intended to provide a summary of meeting decisions and, except for motions
6 made, should not be relied upon for specific statements from individuals at the meeting. If the
7 reader would like to hear specific discussion, they should visit Kitsap County's Website at
8 <http://www.kitsapgov.com/dcd/pc/default.htm> and listen to the audio file (to assist in locating
9 information, time-stamps are provided below)

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11 **The Kitsap County Planning Commission met on the above-stated date at the Kitsap County**
12 **Administration Building Commissioner's Chambers, 619 Division Street, Port Orchard, WA.**

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14 Members present: Mike Brown, Robert Baglio, Karanne Gonzalez-Harless, Tom Nevins, Lou Foritano,
15 Linda Paralez, Carol Smiley and Jim Sommerhauser

16 Members absent: Linda Rowe

17 Staff present: Larry Keeton, Eric Baker, David Greetham, Scott Diener and Planning Commission
18 Secretary Karen Ashcraft

19
20 5:58:41

21
22 A. Call Meeting to Order, Introductions

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24 B. Adoption of Agenda

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26 Agenda is adopted as written

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28 C. Public Comments

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30 D. Approval of the April 19, 2011 minutes

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32 A motion is made by Commissioner Sommerhauser and seconded by Commissioner Brown to
33 approve the April 19, 2011.

34
35 The Vote:

36 Unanimous

37 The motion carried

38 6:00:10

39
40 E. Director's Update: Larry Keeton, DCD

- 41
- 42 • DCD Budget is improving
 - 43 • Preparing the 2012 Budget
 - 44 • Working with Board during June & July what the Docket will be for next year
 - 45 • Scott will present Code Development Title 16 to start the reviewing/recommendation process
 - 46 • Building Inspectors' & HBA Annual Meeting May 19, 2011
 - 47 • Meeting with Espresso owners May 18, 2011 to discuss an Espresso Code

48 Discussion is held about Type III LAMIRDS.

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6:09:58

F. Work Study: Silverdale Incorporation & Annexations Strategy – Eric Baker, Special Projects Manager, Kitsap County Commissioners

Baker presents Silverdale Incorporation Procedural Flow Chart

- Notice of Incorporation – Map, Legal Description, Proposed form of Government & Estimated Population of 19,000 residences
- Public Meeting last Thursday (May12, 2011)
- Kitsap County Auditor will file an identification number and then the citizens for Incorporation will be able to collect signatures for incorporation. They have 6 months to do so.

Discussion is held about who the principals are requesting Citizens for incorporation.

Sommerhauser states that since there are three communities areas that reported to the Boundary Review Board that they don't want to be included in the incorporation, the proponents discussed modifying their petition to exclude those and does this start the whole process over.

Baker states that legal staff is currently assessing that.

Gonzalez-Harless asks which three communities didn't want to participate.

Baker states Chico, Eldorado & Olympic View.

6:23:38

Discussion is held about the Boundary Review Board and DCD's role.

Discussion is held about the Silverdale boundaries.

6:25:41

Discussion is held about infrastructure.

6:44:52

G. Project Status: Shoreline Master Plan (SMP) - David Greetham, Senior Planner, DCD

- Shoreline Master Plan deadline 2012 mandated
- Task Force has two meetings left – North Kitsap high bluffs, NE Kitsap high bluffs, and some areas Brownsville, Dyes Inlet Flood Zones & high bluffs
- Aquatic next meeting – piers & docks & geoducks (near shore)
- Lengths of Docks
- High Intensity Ferry Terminals, Downtown Urban Centers of Kingston & Silverdale and Unincorporated areas of Kitsap County
- Public outreach planned for Fall

Discussion is held about the Board approval status, Port Gamble, and the County working with the tribes.

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7:01:59

H. Work Study: Community Planning Scott Diener, Manager Policy & Planning, DCD

- Title 16, Title 21, our Area Wide Amendments, Type II LAMRID, and Footnote 48. These are all docketed items so I am giving you an update.
- Title 16 - This is our Sub-division Code. This is the first update to this code in 25-27 years; we are completely re-writing this code. Phase I is the first phase of the update. The Phase II will include Condominium law and additional code law. Explanation of the Phase I packet with the upcoming dates of the review process. There will be community groups invited to review and comment on both Title 16 & 21. Title 21 is our administrative code. It determines how we process permits with the Comp Plan Amendment. Title 21 will be viewed by the various community groups, but since it isn't a development code the Planning Commission doesn't need to review it. But we will present this to you because of some key changes.
- Area Wide Comp Plan Amendments Comp Plan Map – Northern Chico Commercial Group Properties & the other is behind the Sidney Elementary School off Sidney Road on Birch Road, Port Orchard.
- Site Specifics from the City of Bremerton – Capital Facility Requests
- LAMRID – Port Orchard Airport on 2011 docket, although there are some outstanding issues.
- Footnote 48

Discussion is held on the docketed items, especially Footnote 48.

7:42:58

I. For the Good of the Order: Chair Paralez



A motion is made by Commissioner Sommerhauser and seconded by Commissioner Foritano to adjourn.

Time of Adjournment: 7:43:42

EXHIBITS

- A. Notice of Proposed Incorporation for the City of Silverdale
- B. Incorporation Flow Chart
- C. Title 16 Public Participation Work Plan/Schedule Current as of 5/17/11
- D. Kitsap County Planning Commission Title Land Division and Development Review Phase 1

MINUTES approved this 7 day of June 2011.


Linda Paralez, Planning Commission Chair

Karen Ashcraft, Planning Commission Secretary