

Minutes Surface and Stormwater Advisory Committee Special Meeting

October 28, 2009 12-3 PM Sinclair Conference Room, Norm Dicks Building, Bremerton

Attendees:

Loretta Payne – Central	John Kiess – KCHD	David Tucker - KCPW
Alan Banks – Central	Stuart Whitford – KCHD	Kathleen Barnhart - DCD
Lou Foritano – North (Chair)	Leslie Banigan – KCHD	Keith Folkerts – DCD
	Eva Crim – KCHD	

Meeting was brought to order by Chair Foritano @ 12:03 PM

1) Introductions of all attendees

It was announced that Chair Foritano and Dave Tucker would need to leave early for other appointments

2) Kitsap County Health District Performance Measures

Stuart Whitford gave a brief description of the Pollution Identification & Correction Program

John Kiess gave a brief description of the Water Protection Program (Monitoring, Wellhead, etc.)

A general discussion of the program goals and potential means to measure the goals took place with the following key points or questions posed:

Lou: Recommends instant customer follow up with a phone call the next day and standard questions

Stuart: Current practice is to send pre paid post cards – expect 15-20% return rate

Lou: Is there a formal feedback mechanism between agencies within the program?

Stuart: Only informal feedback during the quarterly agency manager meetings or as needed via phone/e-mail

Loretta: Recommends KCHD establishes base line data such as: there are X marinas, Y have pump outs, all will have pump outs by the year 2016.

Alan: Where is the pollution coming from? Track the sources. Focus efforts on the biggest issues.

Lou: Track “Top 10” and track what you can impact

Lou: Try using relevant and powerful stories to convey the performance – could use video and photos

Loretta: Offered to rearrange the scope of work into a table with columns for goals, objections and performance measures. This format may make it easier to connect performance measure to the goal/s.

Alan: Reporting should also note gaps, roadblocks, and recommendations

Action Items:

Loretta to reformat scope into easier to read table format

Stuart to distribute revisions for comment

Committee will look for an early December date to review the Conservation District Performance Measures.